

Recommendation Letter

Student's Name

Institution

Date of Submission

Recommendation Letter

The Admission Committee,

XXX University

With much enthusiasm, I recommend XXX, who served as a production manager at XXX Company, for the MBA program at your esteemed institution, XXX University. I am XXX, the manager of the XXX Company. Having closely worked with XXX for the past five years, I am impressed with his commitment and hard work for the company. XXX was responsible for setting up vendors, managing staff and volunteers, and cleaning the crew. Over the years, XXX demonstrated strong teamwork skills and has always maintained healthy professional boundaries.

XXX is a smart, outgoing individual with the ability to work under pressure without supervision and maintain the focus to meet and exceed the set objectives. Besides, he possesses strong business acumen and always strives to be the best. At a personal level, XXX is a diligent and well-disciplined individual with a pleasant personality. He is an outstanding worker who, on a daily basis, exceeds the performance standards for his position at work. Even during hectic peak business hours, XXX has sustained his attention and energy level to details. Overall, XXX has proven himself to possess the intellectual creativity, initiative, and perseverance every institution is looking for.

XXX is also a sharp and perceptive individual with a great aptitude for business studies. He is always driven to comprehend how things operate, whether in class or outside the world, and he is always eager to put into practice his class-gained knowledge. I wholeheartedly recommend XXX for the MBA program. I believe that he will be an asset to society once he

completes his studies, as most businesses require effective management to thrive in today's world. Please do not hesitate to contact me in case you have any queries regarding her character.

Yours sincerely,

XXX